

INKPEN PARISH COUNCIL

The Parish Council Meeting will be held on **Monday 25th June 2018**
starting at **7.30pm** in the Inkpen Sports Pavilion

Parish Council meetings are open to the public. This means the meetings are held in public, but does not mean that they are public meetings. Residents may be allowed to participate in discussions on specific agenda items at the discretion of the Chairman.

The Parish Council will take questions at approx. 8 pm.

AGENDA

1. Apologies for absence - *to record apologies for inability to attend the meeting.*
2. Planning Sub Committee Meeting – see separate agenda
3. Minutes of the previous meeting held on Thursday 31st May 2018.
4. Declarations of Interest *To remind members of the need to record the existence & nature of any Personal, disclosable, Pecuniary or other interests on the Agenda in accordance with the Code of Conduct.*
5. Matters arising from the Minutes
 - a) Footpaths on the Great Plantation - ‘User Evidence’ forms distributed to residents to record the ‘unofficial footpaths’
 - b) Litter picking – purchase of litter scissors
6. Resignation and Election Procedures – & Qualifications of Candidates
(If 10 electors in the parish call for an election to be held – the Returning Officer must call the election within 60 days).
7. To approve the In-Month Expenditure and Financial Statement 2017/2018
 - a) Annual Governance & Accountability Return 2017/2018
 - b) Annual Internal Audit Report 2017/2018 – internal audit by Examiner
 - c) Annual Governance Statement 2017/2018 – ensuring a system of internal control & assessment of risks, litigation etc. Met all of its responsibilities of a local trust. To be signed by the Chairman and Clerk
 - d) Accounting Statements 2017/2018 and variance report – to be signed by the Chairman and RFO (Clerk)
8. Date of next meeting:

Wednesday 1st August 2018 at 7.30pm at Inkpen Sports Pavilion

GLORIA KEENE
Clerk to Inkpen Parish Council
(Tel.No. 01488 668960)